

DIAA Board of Directors' Meeting Minutes
Thursday, June 9, 2016 – 9:00 a.m.
Collette Building

I. Opening

A. Call to Order

The meeting was called to order at 9:04 a.m. by Chairperson Dr. Bradley Layfield.

B. Roll Call

The following DIAA Board members were present: Stan Waterman, Matt Donovan, Susanne Williams, Evelyn Edney, Ted Laws, Craig Eliassen, Dr. Bradley Layfield, Robert Cilento, Mike Hart, Dr. Kevin Fitzgerald, Mike Breeding, Dr. Mark Holodick, Vetra Evans-Gunter, Douglas Thompson, Leroy Mann, Dr. Bradley Bley, Jeremy Jeanne, and Amelia Hodges. Rae Mims, Deputy Attorney General, DIAA staff Thomas Neubauer and Tina Bates were also in attendance. Gary Cimaglia and Robert Watson were unable to attend.

C. Welcome New Board Members

Dr. Layfield introduced new Board member Dr. Matt Donovan, Stan Waterman, and Vetra Evans-Gunter.

D. Approval of Agenda

Mr. Cilento made a motion to approve the agenda. The motion was seconded by Mr. Hart and carried unanimously.

E. Approval of Minutes of DIAA April 14, 2016 Board Meeting

Mr. Breeding made a motion to approve the minutes of the April 14, 2016 Board meeting. The motion was seconded by Dr. Fitzgerald and carried unanimously.

F. Approval of Minutes of May 12, 2016 Board-Appointed Interview Committee Meeting

Dr. Edney made a motion to approve the minutes of the May 12, 2016 Board-Appointed Interview Committee meeting. The motion was seconded by Mr. Hart and carried unanimously.

The Board recognized Thomas Neubauer for his promotion to Executive Director.

G.. DIAA Financial Report

Mr. Charles reported that the revenue for FY16 was \$746,049 which is 90% of the projected budget. Revenue for the months of April and May was \$14,500 which mostly included tournament revenue from spring sports. Mr. Charles

then reported that the expenses for the FY16 were \$821,450. Expenses for the months of April and May were \$147,000 which included expenses for salary and OEC's and winter sport expenses. Mr. Charles stated that we were in the red \$75,401. Mr. Charles reported that the contingency fund balance was \$868,289. Mr. Cilento made a motion to approve the financial report. The motion was seconded by Dr. Bley and carried unanimously.

II. Public Comment

None

III. A. Approval of Tournament Sanctions

Mr. Charles reported that DIAA received 10 requests for sanctioning. Mr. Charles reported that the 10 events included 4 outdoor track, 1 cross country, 1 volleyball, 1 boys' basketball, and 3 girls basketball. Mr. Charles reported that the Blue Gold All-Star baseball game was being held on June 16, 2016. Mr. Charles stated that to the best of his knowledge the events were in compliance with DIAA and NFHS regulations. Mr. Eliassen made a motion to approve the sanction events. The motion was seconded by Ms. Williams and carried unanimously.

B. FY 2017 Draft Budget

Mr. Charles stated that until all spring revenue and expenses are complete he cannot complete the 2017 budget. Mr. Charles reported that in FY16 DIAA would be taking a loss and will be going over the spending limit. Mr. Charles explained how he created the budget and reviewed each category. Mr. Charles commented that revenue may have to be increased for FY17 due to increased tournament expenses.

Mr. Hart made a motion to table to FY17 draft budget. The motion was seconded by Mr. Cilento and carried unanimously.

C. FY17 Calendar

Mr. Charles reviewed the FY17 DIAA Board meeting dates with the Board. Mr. Laws made a motion to accept the FY17 DIAA Board meeting dates. The motion was seconded by Mr. Mann and carried unanimously.

D. Consideration of Jim Fischer as DIAA Track Committee Chair

Mr. Charles explained that Kevin Kelly was retiring as track chair and was bringing Jim Fischer appointment to the Board for their approval. Mr. Charles explained that Mr. Fischer is very knowledgeable in track and has a rich history of supporting interscholastic track in Delaware.

Dr. Edney made a motion to approve Jim Fischer as the new Track Committee Chair. The motion was seconded by Mr. Hart and carried unanimously.

E. Approval of 2016 Harry Roberts Scholar-Athlete

Mr. Neubauer reviewed with the Board the winners of the Harry Roberts Scholar-Athlete award. Mr. Neubauer reported that the male winners were Justin McLellan from Sanford School, Robert Talamini-Kelemen from Polytech, and Brian Marchioni from St. Elizabeth High School. Mr. Neubauer reported that the female winners were Alison Sayers from Smyrna High School, Casey Wakai from Mt. Pleasant High School, Carter Ayars from Sanford School, Kathryn Richardson from Polytech, and Mikayla Ockels from Sussex Central High School. Dr. Fitzgerald made a motion to accept the winners of the scholarships. The motion was seconded by Mr. Eliassen and carried unanimously.

F Approval of 2016-17 Officer Page & Contact Info

Mr. Charles presented the Officers page to the Board and asked the Board to review for any corrections.

Mr. Hart made a motion to approve the Officers Page. The motion was seconded by Dr. Edney and carried unanimously.

IV. Executive Director Report

A. Legal - Nothing at this time.

B. Misc.

Mr. Charles discussed with the Board the difficulty DIAA had recognizing outgoing Board members due to the irregular schedule of appointments by the General Assembly. Mr. Charles asked the Board how they felt out-going Board members should be recognized. After some discussion the Board recommended that the Executive Director recognize Board members due to be replaced at the annual meeting each January.

Officials Committee Report

Mr. Charles gave a brief background on the Officials Committees and the current status of the 2016-17 agreement between DIAA member schools and the Delaware Interscholastic Officials Committee.

Mr. Neubauer reported that there should be an agreement in place by the July meeting.

Sports Medicine Committee Report

Mr. Charles reviewed the May 2016 Meeting of the DIAA Sports Medicine Advisory Committee.

Spring Sport Tournament Report

Mr. Charles reviewed the spring sport tournaments.

School Year 15-16 Attendance Report

Mr. Charles reviewed the 2015-16 state tournament attendance report as of the June meeting.

NFHS Legal Meeting

Mr. Charles reviewed the NFHS Legal meeting. Mr. Charles commented that one of the topics at the Legal Meeting was causes of death in student athletes.

Football Heads Up Training Update

Mr. Charles reviewed the Football Heads Up Training program. Mr. Charles reported that there were 70 Delaware High School football coaches who attended the Heads Up Football Clinic.

V. Other

VI. Public Comment

None.

VII. Adjournment

Mr. Cilento made a motion to adjourn at 10:50 a.m. The motion was seconded by Dr. Edney and carried unanimously.

Tina Bates